



Claims Reporting Instructions

STEP 1: Contact the Rural Trust Insurance Company as follows:

Rural Trust Insurance Company (RTIC).....Call: 866-324-8694
..... Email: RTICclaims@actec.net
..... Fax: 800-877-7750 claim loss notice

STEP 2: IDENTIFY YOURSELF with your Company Name

Company Name.....Company Name (STATE)

STEP 3: ASK THE OPERATOR TO VERIFY YOUR COMPLETE ADDRESS

STEP 4: IDENTIFY THE CLAIM

STEP 5: VERIFY YOUR POLICY NUMBER

Policy Period..... Effective Date/Expiration Date

Deluxe Property/Crime..... Policy Number
General Liability Policy Number
Auto/Garage..... Policy Number
Umbrella..... Policy Number
Workers Compensation: Policy Number

For General Assistance contact Cheri Condee: 800-222-4664x1082; clc@telcominsgrp.com or 301-474-6196 (fax)

In the unlikely event of a claims dispute, for a resolution, contact Marilyn Blake at: 800-222-4664x1085; mab@telcominsgrp.com or 301-474-6196 (fax)